



The German Development Cooperation through the GIZ Programme “Implemented Sustainable Marine Financing (SMF)”, is looking for a consultant to:

To compile a database of available national, regional and international grant-makers/donors that can be accessed by Marine Protected Areas (MPAs) authorities from the Caribbean islands of Dominica, Saint Lucia, Saint Vincent and the Grenadines and Grenada/Carriacou.

Additional Information:

- See the attached [Terms of Reference](#) for more detailed information

Information of the Programme:

The Sustainable Marine Financing Program is laying the foundation for the successful introduction of sustainable financing mechanisms, for marine protected areas in Caribbean small island developing states (SIDS). This objective will be achieved through an improvement of the fee collection mechanisms, a better access to financing facilities and the support of a regional framework.

Application Information:

See attached [Terms of Reference](#)

Application should be received by October 28th, 2021

NOTE: Due to the high volume of applications received, we will only contact shortlisted applicants. Thank you for your understanding.

Terms of reference (ToR) for the procurement of services up to the value of EUR 20,000



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General information

a. Brief information on the project

From January 2021, the GIZ commenced implementation of the Sustainable Marine Financing Project (SMF). This Project, which focusses on capacity building for Marine Protected Area Management Area Management and Operations, builds on work implemented under the CATS I and II Projects, in Grenada/Carriacou, Saint Lucia, Dominica and Saint Vincent and the Grenadines. The main focus of the SMF Project is to improve the organisations' financial positioning by developing and facilitating the implementation of sustainable/long term financial approaches, with emphasis on marrying these instruments and approaches with the opportunities afforded by the existing -supported National Conservation Trust Funds which were established through the Caribbean Biodiversity Fund.

b. Context

The Caribbean small island and coastal states are global hotspots of marine biodiversity. The demarcation and management of marine managed/protected areas play a key role in securing the multiple services of marine ecosystems, especially for sustaining livelihoods through avenues such as the fishery and tourism sectors, which are significant livelihood streams for small island developing states (SIDS). These Marine Managed Areas (MMAs) are established as primarily intertidal, subtidal and terrestrial areas adjacent to marine water, whose resources are operated under defined executive, administrative, and supervisory conditions. While marine protected areas (MPAs) are defined areas and biodiversity and cultural features within or adjacent to the marine environment, reserved by legislation or other effective means, thus

being more protected than its surroundings. In addition to the severe climate change impacts suffered by these maritime ecosystems, there is a lack of sound financing systems and effective financing mechanisms for the proper administration of MMAs, i.e. the implementation, monitoring and supervision of protective functions and utilisation measures. Long-term, secured financing systems and mechanisms are also still lacking for MMAs in the Caribbean.

This consultancy seeks to compile a database of available national, regional and international grant-makers/donors that can be accessed by MPA authorities from the Caribbean islands of Dominica, Saint Lucia, Saint Vincent and the Grenadines and Grenada/Carriacou. This will be a living document, which must be editable, allowing the employer to adjust the information as changes occur in the grant-maker/donor environment, post the consultancy. A template has already been prepared, thus affording the consultant a base from which to execute the consultancy.

The consultant will be required to contact the various national, regional and international grant-makers/donors whose offers can be accessed by the MMA authorities and NCTFs of Dominica, Saint Lucia, Saint Vincent and the Grenadines and Grenada/Carriacou to obtain clear information on the details of their available. It is anticipated that a total of at least 30 opportunities be identified. Regarding timelines, the following will guide this consultancy:

- Upon contract award, the contract will be provided with the template prepared and within 5 days of award, the consultant is required to obtain agree, with the employer, the nature of data to be collected and the manner of presentation of the information, and clarify any doubts regarding the consultancy.
 - The consultant is to provide weekly updates to the employer, and within 5 days prior to the official end of the consultancy, the contractor is to provide to the employer a draft of the database compiled so far, thus allowing for any adjustments to be communicated.
 - The penultimate version is to be submitted by **December 3rd 2021**, and the final version submitted by **December 10th 2021**.
- c. GIZ shall hire the contractor for the anticipated contract term, from **November 11th 2021** to **December 10th 2021 (22 week days)**
- d. The contractor shall provide the following work/service: Collect information on available national, regional and international grant-makers/donors whose offers can be accessed by the MMA authorities and NCTFs of Dominica, Saint Lucia, Saint Vincent and the Grenadines and Grenada/Carriacou and use this to populate a database of grant makers/donors who can be accessed by MMAs from the islands of Dominica, Saint Lucia, Saint Vincent and the Grenadines and Grenada/Carriacou. The work can be executed using remote methods such as telephone calls, internet based research and other means.

Tender requirements

1. Qualifications of proposed staff

1.1 Expert 1:

1.1.1 General qualifications

Education

Tertiary degree in international relations, project management, business management, environmental or other relevant branch of engineering, marine management, natural resource management and conservation

Professional experience

5 years' experience in but not limited to the following relevant areas (at local and regional (asset) level): development cooperation, project management/implementation, proposal writing, proof of having established networks within the islands mentioned, the development cooperation environment and related areas

1.1.2 Experience in the region/knowledge of the country

Marine protected area agencies and grant makers/donors of the Caribbean islands of Grenada/Carriacou, Dominica, St. Vincent and the Grenadines and Saint Lucia

1.1.3 Language skills

Business fluency in English

3. Specification of inputs

Fee days	Number of experts	Number of days per expert	Comments
<ul style="list-style-type: none"> Preparation/debriefing 	1	6	
<ul style="list-style-type: none"> Implementation 	1	12	To include for allowance phone calls/consultations
Travel expenses	Number of experts	Number of days/nights per experts	Comments
<ul style="list-style-type: none"> Per-diem allowance in country of assignment 			
<ul style="list-style-type: none"> Overnight allowance in country of assignment 			

• Travel costs (train, private vehicle)			
Flights	Number of experts	Number of flights per experts	Comments
• International flights			
• Domestic flights			
Other costs	Number of experts	Amount per experts	Comments

Calculate your financial bid exactly in line with the quantitative requirements of the specification of inputs above. There is no contractual right to use up the full days/travel or workshops or budgets. The number of days/travel/workshops and the budgets will be contractually agreed as **maximum amounts**. The regulations on pricing are contained in the price sheet.

Note:

If restrictions are introduced to combat coronavirus/COVID-19 (restrictions on air travel and travel in general, entry restrictions, quarantine measures, etc.), GIZ and the contractor are obliged to make adjustments to their contractual services to reflect the changed circumstances on the basis of good faith; this may involve changes to the service delivery period, the services to be delivered and, if necessary, to the remuneration.

Discretion

The consultant agrees not to disclose any confidential information, neither before, during nor after the provision of services. The scope of possible disclosures will be discussed with the client and will be limited solely and exclusively to what is strictly necessary for the performance of work. However, the customer will have the permission, if required, to use the work as a professional reference.

External Communication

The consultant is committed to always use the logos of GIZ and BMZ in the correct format. All official and external communication, before, during and after the consultancy, must be agreed with the project first.

Payment Information

- An advance payment of 40% will be made upon signing of contract.
- Final payment of the remaining 60% will be made upon completion of tasks.

GIZ reserves the right to pay within 3-5 business days once the deliverables and receipt of original final invoice (signed and stamped) have been reviewed and approved.

GIZ does not cover third party's bank fees.

The offer should include the following information in PDF format :

- A signed financial offer covering all costs related to the assignment as indicated in these Terms of Reference. The financial offer should be in USD only.
- An up to date version of the expert's CV in English language with a maximum of 4 pages;
- A scanned copy of a valid ID, e.g. Passport or Driver's licence (both sides);
- Only applicable for companies: written confirmation that Consultant can issue invoices with tax receipt number ;
- Only applicable for companies: The certificate of incorporation;
- Only applicable for companies: The offers must include the stamp of the company;
- GIZ cannot receive offers via Google Drive, Vimeo or any other file sharing platform. Technical and financial offers must be sent via e-mail.

All submissions must be made electronically in **PDF format** to the e-mail address by **October 28,2021**:

DO_Quotation@giz.de

For further questions, please contact **do_inquiry@giz.de**